Board of Directors Meeting

Minutes

January 25, 2016

1. Call to Order and Determination of Quorum. Stewart Jacobson established a quorum was present and began the meeting at 6:00 p.m.

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| Present | Absent | Guests | Staff Present |
| Pat Bullard | Gaylon Butler | Kevin Barker | Laura LaVigne |
| Avis Goldy | Himesh Gandhi | Milton Wright | Cheryl Olivier |
| Allan Harris, Sr | Becky Geary |  |  |
| Charlie Huber | Jenny Gortney |  |  |
| Stewart Jacobson | Jack Molho |  |  |
| Sharon Lee |  |  |  |
| Larry Lobue |  |  |  |
| Diana Rushing |  |  |  |
| Laurel Wendt |  |  |  |
| Monica Wright |  |  |  |
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1. Welcome Guests. Stewart Jacobson thanked everyone for coming and welcomed Kevin Barker and Milton Wright. Stewart recognized Larry Lobue for receiving the Fort Bend STAR Newspaper’s “2015 Star of the Year” award. Stewart thanked Larry for all his hard work and time donated to The Arc’s board, Special Olympics Texas and The Arc’s delegation and Dream League.
2. Public Comment – Kevin Barker shared information regarding the new regulations governing Community First Choice. Those families who use Medicaid Waiver program money will no longer be able to hire family members who live in their home as personal attendants for their children with disabilities. There will not be any more HCS nor TXHL spots opened until summer. Additionally, Texas day habilitation centers will be reviewed to assure compliance with community involvement.
3. Consent Agenda - Motion to accept the Consent Agenda items was made by Avis Goldy, seconded by Laurel Wendt. **Motion approved**.
4. Assignment of Items Removed from Consent Agenda to Agenda - No items removed.
5. Committee Reports:
6. Executive Team: Minutes for the January meeting were included in the Consent Agenda. Stewart stated that the committee is working on a Planned Giving project to increase future funding.
7. Internal Committee:
8. Budget & Finance:
9. In Jenny Gortney’s absence, Stewart Jacobson reviewed the December 2015 YTD financials. Motion to approve the December 2015 YTD financials. **Motion Approved**
10. Stewart also stated that he attended the Best in the West wrap up meeting held on January 13, 2016. The Best in the West committee members appreciated the money donated to the Arc by the board in recognition of Cassandra and Allison Wen.
11. Stewart stated that the Industrial building is still not leased but many are working on getting it leased soon.
12. Real Estate Committee: Minutes for January 6 meeting are included in the board packet.
13. External Committee:

In Jack Molho’s absence, Laura LaVigne reported the following:

Annual Meeting and Awards Dinner – the External Committee will meet this Friday to discuss these events, as well as the proposed Kathryn Moody Scholarship Fund.

1. Governance Committee:
2. Sharon Lee stated that the Governance Committee will be considering changing the Vice Chairman title to Chairman Elect.
3. Stewart asked Laura for an update on the I.T. issues. Laura stated that she had spoken with Charles Swihart at Sugar Land PC and he provided a quote of approximately $3000 to move to a virtual server, including software. Motion was made by Laurel Wendt to authorize Laura LaVigne to use funds of approximately $3000 but not more than $5000 for service expenses. Seconded by Allan Harris. **Motion approved**.
4. Old Business:
5. Executive Director’s Report: Laura gave a review of staff actions/progress during December 2015.

She also updated FASD project developments. The Arc of U.S.’s FASD grant ends March 31, 2016, so Laura is planning to “stockpile” the resources.

1. 2016 Board Meeting Schedule was reviewed.
2. Meeting adjourned at 6:45 p.m.

Submitted by: Attested to:

Cheryl Olivier Becky Geary

Administrative Assistant Secretary

The Arc of Fort Bend County Board of Directors

**The next scheduled meeting will be on Monday, March 28, 2016**