Board of Directors Meeting

Minutes

September 28, 2015

1. Call to Order and Determination of Quorum. Stewart Jacobson established a quorum was present and began the meeting at 6:00 p.m.

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| Present | Absent | Guests | Staff Present |
| Pat Bullard | Jenny Gortney | Kevin Barker | Laura LaVigne |
| Gaylon Butler | Larry Lobue |  | Cheryl Olivier |
| Himesh Gandhi | Jack Molho |  |  |
| Becky Geary | Diana Rushing |  |  |
| Avis Goldy | Monica Wright |  |  |
| Allan Harris, Sr. |  |  |  |
| Charlie Huber |  |  |  |
| Stewart Jacobson |  |  |  |
| Sharon Lee |  |  |  |
| Laurel Wendt |  |  |  |

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1. Welcome Guests. Stewart Jacobson thanked everyone for coming and welcomed Kevin Barker.
2. Public Comment – None.
3. Consent Agenda - Motion to accept the Consent Agenda items was made by Avis Goldy, seconded by Becky Geary. Motion approved.
4. Assignment of Items Removed from Consent Agenda to Agenda - No items removed.
5. Committee Reports:
6. Executive Team: Minutes included in the Consent Agenda.
7. Internal Committee:
8. Budget & Finance: In Jenny Gortney’s absence, Stewart reviewed the August 2015 YTD financials. Laurel Wendt suggested that we provide YTD actuals for the last two years in the next board packet. Motion to accept the August 2015 YTD financials including adding a separate report with YTD actuals for the last two years. Motion approved.
9. Real Estate Committee: report in closed session.
10. External Committee:

In Jack Molho’s absence, Laura LaVigne reported that the committee was not able to meet. Several committee members could not attend. Laura then reported on the following events:

1. FASD Prevention Awareness Project- Laura is very pleased with the progress of the project. A proclamation was issued in Commissioners Court on September 1, supporting the campaign and recognizing September 9 as FASD Prevention Awareness Day. FASD Billboards are up in Fort Bend County and are provided at no cost by Lee Vela of Clear Channel Communications. Oakbend Medical Center has reported that 35 of their staff have completed the FASD training webinar and CEO Joe Freudenberger is proud to be the first hospital in the U.S. to participate in this campaign. A Press Conference is tentatively scheduled for October 14 at the Oakbend Williams Way campus. Laura stated that Access Health is the next organization that will implement the awareness program, followed by the Women’s Center. Laura will ask the Board for their help with contacts at the larger hospitals. Laura also reported that The Arc was awarded a $2000 grant from The Arc of the U.S. to help fund the FASD Project. Stewart applauded Laura for implementing this initiative.
2. Wings for All event –Laura stated that the second event is scheduled for October 13 at George Bush Intercontinental Airport. The event will again, be limited to 40 participates with their parents and will occur on a “no-fly” day. This project is a collaboration between The Arc of Fort Bend County, The Arc of Texas, The Arc of the U.S., TSA, IAH and United Airlines.
3. Scholarship proposal- the External Committee will meet to discuss options.
4. 2015 Best in the West- November 21, from 6:00 p.m. to 11:00 p.m. at the George Ranch. Board members were asked to take a few raffle tickets and sell them. Winner has the choice between the two donated golf carts. The other one will go to the Live Auction. Board members were asked to volunteer again this year as greeters, or to work the Bid Board, or work the drink ticket sales. The Western Dance ticket price is $60 this year.
5. Laura reported that The Arc sponsored a Bocce tournament at Dulles High School on Saturday, September 28. Allan Harris stated that it all ran very smoothly. The Arc also sponsored a Special Needs Conference and Resource Fair on the same day at Dulles High School. This was very well attended and had many pertinent topics for parents. Allan Harris stated that it was the best fair he has ever seen with so many different programs offered. Becky Geary reported that last week the Special Olympics Area Swim meet engaged nine athletes, who went home with medals.
6. Governance Committee:
7. ED/CEP Evaluation - report in closed session
8. Board Self Evaluation
9. Old Business:

Executive Director’s Report: Laura gave a brief synopsis of the programs offered during the past two months.

1. New Business

Charlie Huber, President of The Arc of Texas, shared the new Strategic Plan of The Arc of Texas.

The Arc of Texas endeavors to do a better job of working with the local chapters to help them raise awareness. The Arc of Texas consists of thirty-two chapters with half of these chapters without a paid staff, very little budget and few services. Charlie also shared that Texas is the first state to enact a law to include shared decision making instead of full guardianship.

1. Closed session:

The Board convened in closed session from 6:50 p.m.7:15 p.m. Upon returning to open session, a motion was made by Committee to renew the lease agreements for River Rd and Willow Springs and to ratify the sale of the Riveredge property.

Sharon Lee reviewed the results of the ED/CEO Evaluation and Board Self Evaluation.

Meeting adjourned at 7:16 p.m.

Submitted by: Attested to:

Cheryl Olivier Becky Geary

Administrative Assistant Secretary

The Arc of Fort Bend County Board of Directors

**The next scheduled meeting will be on Monday, December 14, 2015**